

<b>Meeting:</b>	Grants Advisory Panel
<b>Date:</b>	5 <sup>th</sup> December 2005
<b>Subject:</b>	Edward Harvist Trust Charity – Grant Applications
<b>Responsible Officer:</b>	Director Financial & Business Strategy
<b>Contact Officer:</b>	Chander Vasdev 020 8420 9249
<b>Portfolio Holder:</b>	Communications, Partnership & Human Resources
<b>Key Decision:</b>	No
<b>Status:</b>	Part I

## **Section 1: Summary**

This report presents the applications for funding that have been made to the Edward Harvist Trust in the 2<sup>nd</sup> round of applications.

### **Decision Required**

Members are asked to consider the requests for funding and make decisions accordingly.

### **Reason for report**

To enable the applications for the Edward Harvist Trust monies held by Harrow to be considered by Members of the Grants Advisory Panel.

### **Benefits**

If approved, the funding will enable local organisations to deliver services to their members and users, thereby improving the quality of life for people in Harrow.

### **Cost of Proposals**

The number of applications received in this round is 19. The total amount

requested is £83,286. If the Panel were to fund all these applications, the Edward Harvist Trust budget would be overspent, as the Panel allocated £21,500 at the last meeting and deferred decisions on 3 other applications. The current balance, before the deferred applications are considered is £51,792

## **Risks**

The organisations may not use the funding for the purposes outlined in their applications.

## **Implications if recommendations rejected**

The organisations may not be able to deliver the services or projects that the funding is required for, if their applications are rejected.

## **Section 2: Report**

### **2.1 Brief History**

2.1.1 On 28 June 2005, the Grants Advisory Panel agreed a new process for dealing with grant applications for the Edward Harvist Trust monies, which complied with the Charity's objects, with the Council's Common Grants Criteria and Conditions of Funding and conformed to the requirements of the Charity Commission.

2.1.2 The distribution of funds for the Trust to Harrow Council in 2004/05 was £10,187.31. The interest accrued was £2,758.01. The total accumulated funds at 31.3.2005 were £70,500.96. A further distribution of £2,791.12 was made on 2<sup>nd</sup> September 2005, thus the total amount available was £73,292.08.

2.1.3 On 5<sup>th</sup> September 2005, the Grants Advisory Panel considered 10 applications and awarded £21,500 to seven organisations and deferred decision on three applications, pending the production of further information, which has not yet been provided. The amount sought for by the 3 deferred applications is £14,900 (please see appendix A for details).

### **2.2 Options considered**

2.2.1 The amounts requested exceed the funds available for distribution. It is, therefore, advisable to consider the applications from unfunded groups first, as the Trust funds are meant to support primarily small, unfunded organisations and new/emerging groups. Should applications from currently funded groups be approved, the level of funding already provided to those groups should be taken into account, as well as the number of years they have been in receipt of funding. It also needs to be noted that there are two more rounds of applications for the Trust monies in the current financial year and, therefore, only part of the budget should be allocated in this round.

## 2.2.2 Summaries of applications received

### 2.2.3 **Angolan Civic Communities Alliance. Grant requested: £4,973**

The organisation is currently in receipt of a grant of £3,000. The grant requested from the EHT is to fund the following:

Sports Materials £890, IT Equipment and Web Services £1,253, Insurance £985, Volunteers expenses £600, Venue hire £490, Hospitality £275, Trips & Outings £480. (Please see appendix 1 for details).

### 2.2.4 **ASHIANA (not currently in receipt of grant, but has applied for a grant of £24,945 from next year's budget). Grant requested from EHT is: £2,699**

The grant requested is to fund the following:

1 PC £950, 1 Fax / Copy/Print/Scan M/C £699, 1 Note Book Travel/ Mate £525, 1 Colour Laser Printer £350, 1 Digital Answering M/C £175.

ASHIANA provides services to children and young adults with learning and physical disabilities and their carers, normally their parents. For details, please see appendix 2.

### 2.2.5 **CARRAMEA (currently in receipt of a grant of £2,400). Grant requested from EHT £4,900.**

The grant is to fund photographic equipment for the CARRAMEA International Photography Club: Canon 20D camera £1,200, 2 Canon 350D cameras £1,400, Lenses £1,400, Grips, converters, tripods £900. For details of the project, please see appendix 3.

### 2.2.6 **Community Link Up (currently in receipt of a grant of £5,000). Grant requested from EHT £4,818.**

The grant requested is for the Changes Night Club and would fund the following: Salary for sessional worker £2,800 (average 6 hours a week), Sound/ Lighting Equipment £2,017.80. For details, please see appendix 4.

### 2.2.7 **East African Welfare & Development Concern (EAW&DC) (not currently, but previously funded and based at the Community Premises). Amount requested from EHT £4,599.**

The grant requested is for the purchase of equipment for their fashion and design classes: 15 Singer 4826 sewing machines £2,535, 1 Elna 6003 Quil and patch maker £359, 1 steam presser £139, 2 high- speed over-lock machines £758, 2 embroidery machines £458, threads and machine accessories £350. Number of intended beneficiaries 120 – 150. Details of the project are attached at appendix 5.

### 2.2.8 **Edo State Women Association (not currently funded, but applied for funding in 2006/07). Amount requested from EHT £5,000.**

The grant requested is to refurbish a garage on the side of someone's house, which they are already using as their office at a cost of £3,750, and to buy 1 desk and 3 chairs £200, digital camera / accessories and printer £450 and volunteers' expenses for 60 days x £10 £600.

The organisation is a registered charity aiming to support people from all communities in Harrow, particularly from BME groups and also run

projects in Edo State in Nigeria. The organisation moved recently to Harrow from Hackney and because of that has only 1 member from Harrow out of a total membership of 22. However the children the organisation aims to help are all from Harrow. For details of the project, please see appendix 6.

**2.2.9 Harrow Anti-Racist Alliance (currently funded £3,000). Amount requested from EHT £4,440.**

The grant requested is to pay for studio hire for their arts4REAL performing group £20 x 2 hours x 86 weeks =£3440 and for costumes / props £50 x 20 performances = £1,000. Details of the project are given at appendix 7.

**2.2.10 Harrow Council for Racial Equality (currently funded £56,795). Amount requested from EHT £4321.**

The grant requested is to pay for the purchase of a colour photocopier at £4,321 or a black & white photocopier at £2,782. Details of the application are attached at appendix 8.

**2.2.11 Harrow Iranian Community Association (currently funded £5,000) Amount requested from EHT £5,000.**

The grant requested is to meet the expenditure in relation to the running of their Elderly Club (40 weeks a year for about 25 –35 persons): Venue hire £1,600, transport & fuel £800, refreshments £1,200, volunteers' expenses £1,200, publicity £200. Details of the application are attached at appendix 9.

**2.2.12 Harrow Recreation Ground Users Association (not in receipt of funding). Amount requested from EHT £4,800.**

The grant requested is to fund a performing arts festival in the park. Details of the proposal are attached at appendix 10.

**2.2.13 Harrow Shopmobility (currently in receipt of SLA funding of £12,670). Amount requested from EHT £4,399.90.**

The grant requested is to pay for 2 electric scooters and 2 wheelchairs. Details of the application are given in appendix 11.

**2.2.14 Harrow Somali Women's Action Group (HSWAG) (currently funded £5,000). Amount requested from EHT £5,000.**

The grant requested is to help HASWAG meet the costs of running fortnightly youth career advice sessions for about 15 young people they have selected from their last programme, which they run with a Fast Forward Grant. The costs are: Fees for 1 trainer/ adviser £1,600, volunteer expenses £600, advertisement £200, travel costs for trainees £800, refreshments £600, stationery £300, postage & printing £250, telephone £250, admin costs £400. Details of the project are attached at appendix 12.

**2.2.15 Harrow Youth & Community Project (currently funded £1,000). Amount requested from EHT £3,559.**

The grant requested is to enable the organisation to meet the costs of running a Senior Citizen's Club from 1.30 to 3.30 every Thursday for about 25 non fee-paying users. The breakdown of the budget is: Trips £1,000, Bingo equipment £258.27, refreshments for weekly sessions £50, packed lunches for trips £900, publicity £100, insurance £250, accounts £250, volunteers' travel expenses £230, telephone £200, teapot, cups, spoons £120, aerobics £200. Details of the project are attached at appendix 13.

**2.2.16 Headstone Manor Ladies Cricket Club (not funded). Amount requested from EHT £3,480.**

The grant is to help the organisation meet the expenditure of renting the gym at the Harrow Teachers' Centre for 30 weeks at £58 per hour x 2 hours per week =£3,480.

The beneficiaries are 60 to 100 girls in Harrow aged 10 to 17 years. 95% are from Black & Minority Ethnic communities. Details of the application are attached at appendix 14.

**2.2.17 Kids Can Achieve (currently funded £4,524). Amount requested from EHT £3,598.**

The grant requested is to fund the activities of the weekly Youth Group for up to 26 12 –19 year olds for 13 sessions, from January to April 2006, when they hope to receive a grant from the Council's main grants programme. The budget for the 13 weeks is: Rent £25 per session x 13 sessions =£325, resources (sports equipment, art & crafts materials) £20 per session x 13 sessions =£390, refreshments £20 per session x 13 sessions =£260, 3 youth workers £8.50 per hour x 3.5 hours x 13 sessions =£1,200 (including employers contributions), 1 administrator £10.50 per hour x 2 hours per week x 13 weeks =£273, management overheads 15% £350, television & DVD player £100, play-station £100, laptop PC £600. The details of the application are given at appendix 15.

**2.2.18 National Council of Vanik Associations (currently funded £1,000). Amount requested from EHT £2,700.**

The grant requested is for the purchase of equipment to facilitate their regular meetings, where they make presentations to 200 – 300 people in a large hall. The equipment to be purchased is: 1 laptop computer £1,200, 1 projector £1,100, 1 projector screen £400. Details of the application are attached at appendix 16.

**2.2.19 Otakar Kraus Music Trust (not funded). Amount requested from EHT £5,000.**

The grant requested is to fund the provision of music therapy to at least 5 new clients from Harrow, who have psychological, behavioural, learning or physical difficulties, with the aim of improving their quality of life. The Trust is based in Twickenham and has an outreach centre in Ruislip (Winston Churchill Hall), where they already have 4 clients from Harrow. A year's individual therapy (12 sessions per term for 3 terms) for one person is charged at £1,080, i.e. £30 per session, which includes £25 to pay the therapist and £5 towards admin costs and overheads. Where clients are

unable to pay the full cost, the Trust subsidises up to half of the £30 charge by providing “bursaries”. The details of the application are attached at appendix 17.

**2.2.20 West London YMCA Winter Shelter (not funded). Amount requested from EHT £5,000.**

The grant requested is to help meet the costs of running the winter shelter in Harrow in the winter of 2006 (November 2006 to February 2007). The total cost of the project will be £45,340 and the West London YMCA will provide a contribution of £40,340 from its own resources. The project is the only one of its kind in Harrow and caters for about 20 vulnerable people during the winter months. The Harrow Primary Care Trust has funded the project with matching funds from West London YMCA, but the funding from Harrow PCT is coming to an end on 31<sup>st</sup> March 2006. It seems that this grant request is for the next financial year. Details of the project are attached at appendix 18.

**2.2.21 Wish Centre (currently funded £2,000). Amount requested from EHT £5,000.**

The grant requested is for self harm prevention & support for young people with schools and families. The grant will be used for: Salary for sessional work in schools and agencies £2,000, training materials, handouts, leaflets, flipcharts etc. £1,500, sessional work with families and one to ones £1,500. The grant will enable WISH to support Harrow High School, Rooks Heath High School, Bentley Wood and Hatch End High Schools, as well as other schools with advice, information, training and one to one interventions. Details of the project are given at appendix 19.

**2.2.22 Summary**

	Name	Amount requested	Existing Funding
1.	ACCA	£4,973	£3,000
2.	ASHIANA	£2,699	Not funded
3.	CARRAMEA	£4,900	£2,400
4.	Community Link Up	£4,818	£5,000
5.	East African W D Concern	£4,599	Not funded
6.	Edo State Women Assoc.	£5,000	Not funded
7.	Harrow Anti-Racist Alliance	£4,440	£3,000
8.	HCRE	£4,321	£56,795
9.	Harrow Iranian Com Assoc.	£5,000	£5,000
10.	Harrow Recreation Users	£4,800	Not funded
11.	Harrow Shopmobility	£4,399	£12,670
12.	Harrow Somali Women's	£5,000	£5,000
13.	Harrow Youth & Com Project	£3,559	£1,000
14.	Headstone Manor Ladies Cricket Club	£3,480	Not funded
15.	Kids Can Achieve	£3,598	£4,524
16.	National Council of Vanik Associations (UK)	£2,700	£1,000

17.	Otakar Kraus Music Trust	£5,000	Not funded
18.	West London YMCA	£5,000	Not funded
19.	WISH Centre	£5,000	£2,000
	<b>Total funding applied for</b>	<b>£83,286</b>	

### 2.3 Consultation

Draft report sent to the Voluntary Sector Adviser for comments.

### 2.4 Financial Implications

2.4.1 This is a report of the Director of Financial and Business Strategy and deals with financial matters throughout.

### 2.5 Legal Implications

2.5.1 No legal comments

### 2.6 Equalities Impact

2.6.1 The applications aim to address through funding inequalities and disadvantage and to promote equality of opportunity and better community and race relations. The funding requested will assist organisations to serve black and minority ethnic communities, children and young people, women, people with disabilities and the elderly.

### 2.7 Section 17 Crime and Disorder Act 1998 Considerations

2.7.1 The organisations that have applied for funding would be expected to comply with all relevant legislation. Where relevant, they would be expected to have Health and Safety policies and procedures, Child Protection policies and procedures for the Protection of Vulnerable Adults. Relevant organisations are expected to play an active role on relevant committees of the Safer Harrow Management Group. Included in the aims of some of the organisations that have applied for funding is the provision of services that deal with crime prevention and anti-social behaviour and ways to combat them.

### 2.8 Comments by Voluntary Sector Adviser

2.8.1 Verbal comments will be given at the meeting.

### **Section 3: Supporting Information/ Background Documents**

Appendix A: Summary of grant applications for last round

Appendix 1: Application by Angolan Civic Communities Alliance

Appendix 2: Application by ASHIANA

Appendix 3: Application by CARRAMEA

Appendix 4: Application by Community Link Up

Appendix 5: Application by EAW&DC

Appendix 6: Application by Edo State Women Association

Appendix 7: Application by Harrow ARA

Appendix 8: Application by HCRE

Appendix 9: Application by Harrow Iranian Community Association

Appendix 10: Application by Harrow Recreation Ground Users' Association

Appendix 11: Application by Harrow Shopmobility

Appendix 12: Application by Harrow Somali Women's Action Group

Appendix 13: Application by Harrow Youth & community Project

Appendix 14: Application by Headstone Manor Ladies Cricket Club

Appendix 15: Application by Kids Can Achieve

Appendix.16: Application by National Council of Vanik Associations (UK)

Appendix 17: Application by Otakar Kraus Music Trust

Appendix 18: Application by West London YMCA

Appendix 19: Application by the WISH Centre



## APPENDIX A

### Edward Harvist Trust Grants Round 1 – 5 September 2005

Name of Organisation	Amount applied for	GAP decision 5.9.05	Existing funding
Norwood	Capital costs – no amount specified	£5,000	Nil
National Youth Jazz Orchestra	Figure not specified	£1,500	Nil
Love Lane Foyer Project	£10,000	£5,000	Nil
BTWSC	£5,000	£2,500	£1,500
Somali Family Support Group	£5,000	£2,500	Nil
Harrow Gateway	£3,500	£2,500	Nil
Refugee Link & Training Agency	£4,990	Deferred	Nil
HASVO	£4,500	£2,500	£10,000
Humanitarian Action Group	£4,910	Deferred	Nil
IJAPA	£5,000	Deferred	Nil
<b>Total funding approved</b>		<b>£21,500</b>	
<b>Balance available</b>		<b>£51,792</b>	

Total funds as at 31/3/05	£70,500.96
Payments 2/9/05	£2,791.12
<b>Total</b>	<b>£73,292.08</b>